



## Florida Department of Transportation

CHARLIE CRIST  
GOVERNOR


605 Suwannee Street  
Tallahassee, FL 32399-0450

STEPHANIE C. KOPELOUSOS  
SECRETARY

### MEMORANDUM

Date: January 5, 2010

To: TRIPS Vehicle and Subcomponent Vendors

From: Erin Schepers, TRIPS Manager 

CC: Ed Bart, Bobby Westbrook

Subject: Small Cutaway Low Floor Type Transit Vehicles

Attached is Addendum 1 to the Request for Proposal, TRIPS-10-SCLF-RFP for Small Cutaway Low Floor Type transit vehicles. A mandatory pre-proposal meeting was held on January 6, 2010 at 10:00 a.m. at Big Bend Transit in Tallahassee, Florida. Those manufacturers and vendors who did not attend the meeting may request a copy of this addendum for information purposes only. The attached addendum contains the changes made.

Please complete the sign-in sheet to acknowledge receipt of the attached addendum.

If you have any questions, please contact me at 850-414-4526.

## Low Floor Cutaway – Addendum 1 Changes

Where?	Page #	Section	Change
Part 1	1	1.2	A new proposal submittal deadline has been set. Proposals will be received until 3:30 P.M. EDT on Wednesday, February 17, 2010.
Part 1	6	1.6	f. Training add: Wheelchair Ramp Training - 2 hours @ 3 locations annually
Part 1	8-9	1.8	b. Ed Bart shall serve as the Bid Administrator. Therefore, any person affected by this solicitation shall file a notice of protest with Ed Bart.
Part 1	9	1.8	c. Shall read: Any person adversely affected by a decision in connection with this solicitation shall file a Notice of Protest, in writing, within 72 hours of receipt of the decision. All Notices of Protest shall be accompanied by a “Protest Bond” in the amount of five thousand dollars (\$5,000). The Protest Bond shall be a Surety Bond issued by an insurer with an agent or resident office in the state of Florida. <u>Erin Schepers, TRIPS Manager for the Florida Department of Transportation</u> , or her designee, shall be the custodian of the Protest Bond. The Protest Bond shall reference this proposal and shall be payable to the State of Florida, Department of Transportation, 605 Suwannee Street, Mail Station 26, Tallahassee, FL 32399-0450. If the Notice of Protest is withdrawn or a Formal Written Protest is not filed in accordance with this agreement, the Protest Bond will be forfeited.
Part 1	13	1.16	g. Replace 3000 miles with 2000 miles
Part 1	13	1.16	j. Strike language as it relates to weighing vehicle at the Department of Agriculture and refer to Part 2, Section 2.1.24
Part 1	13	1.16	Strike current language and add: All vehicle data must be entered into the TRIPS database prior to its delivery to the Springhill Bus Testing and Inspection Facility (SBTIF) located in Tallahassee, Florida. VIN#'s shall also be entered into the TRIPS database within 10 days after issuance of the Purchase Order. Any vehicles arriving at the SBTIF without the VIN# entered in the database will not be inspected until this information is entered.  To schedule an inspection, the dealer shall send an email to the TRIPS Manager, Erin Schepers at <a href="mailto:erin.schepers@dot.state.fl.us">erin.schepers@dot.state.fl.us</a> to set up an inspection appointment. Information in the email should include the following: <ul style="list-style-type: none"> <li>• Anticipated delivery date</li> <li>• Number of vehicles</li> <li>• Whether inspection is a drop off or a to be inspected while you wait</li> </ul> The TRIPS Manager will schedule the inspection and provide a confirmation to the Dealer via email. A copy of the sales order and

Where?	Page #	Section	Change
			<p>build order should be sent to the TRIPS Manager once an inspection date has been established.</p> <p>Each vehicle delivered to the SBTIF shall have a complete set of “as built” wiring diagrams. The Dealer should see that all noted write-ups are corrected prior to the final delivery to the procuring agency. This inspection by TRIPS is not represented as being “all inclusive” and in no way relieves the Dealer from the required PDI.</p>
Part 2	Page 78	2.1.24	Strike language where it specifies Exhibit 8.
Part 2	Page 81	2.5.1	<p>1<sup>st</sup> sentence should read:</p> <p>Protective metal guards for the drive shaft shall be provided to prevent a broken shaft from touching the ground, contact any brake line, or whipping through the floor.</p>
Part 2	Page 90	2.19.2.1	<p>Language should read:</p> <p>Vehicles shall incorporate side and/or center ceiling mounted interior lighting and shall be LED fixtures.</p>
Part 2	Page 100	2.37.5	Strike the language: red and white checkered. Should read: A strip of 2 inch reflective tape...
Part 2	Page 103	2.39.10	Strike 247, Security, Inc., should read: Provide a video/audio camera system as an option. Must specify make and model during bid proposal. (See Part 3: Options)
Part 3	Page 129	3.2.24.2	Strike Freedman CL 67 and replace with USSC Evolution G2E with pedestal